

FOR THE FOUR MONTH PERIOD 1 NOVEMBER 2011 - 29 FEBRUARY 2012

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public 14 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

- 1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
- 2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

As a matter of local choice, the Forward Plan also includes the details of any significant issues to be initially considered by the Executive Cabinet and submitted to the Full Council for approval.

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 15 (General Exception) and Rule 16 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Lord Street, Southport PR8 1DA or accessed from the Council's website: www.sefton.gov.uk

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

Members of the public are welcome to attend meetings of the Cabinet and the individual Cabinet Members which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. Video conferencing facilities are available at both venues for the Cabinet Member meetings. The dates and times of the meetings are published on www.sefton.gov.uk or you may contact the Democratic Services Section on telephone number 0151 934 2068.

NOTE:

For ease of identification, items listed within the document for the first time will appear shaded.

Margaret Carney Chief Executive

Details of Decision to be taken	Consultation on Reconfiguring Sefton's Children's Centres Saving £900,000; reducing 10% for Phase 1, 25% for Phase 2, and 30% for Phase 3 whilst maintaining the best possible provision. Merging centres across 2 or 3 bases to reduce management and running costs					
Decision Maker	Cabinet					
Decision Expected	8 December	2011				
Key Decision Criteria	Financial	Yes	Community Impact	Yes		
Wards Affected	All Wards					
Scrutiny Committee Area	Children's Se	ervices				
Persons/Organisations to be Consulted	Consultation will include the following groups: Local families who use the centre Children's centre staff and their trade unions Advisory board members The wider community Local service providers located in and linked to children's centres Schools, particularly those that share their site with a children's centre Elected members We will work with partners to ensure that we also consult with groups who do not currently use the centres and those who are seldom heard, these include: Young parents Families from minority ethnic groups Disabled parents Parents of disabled children / children with SEN Gypsies and Travellers People who have difficulty reading, writing or speaking English					
Method(s) of Consultation	 Letters to partners Postcards to parents Web and paper response forms in place Use of local media and publications to publicise consultation 					

	Local consultation groups to inform and gather views				
List of Background Documents to be Considered by Decision-maker	Sure Start Children's Centres Statutory Guidance; Securing Sufficient Childcare –Statutory guidance; Sefton Childcare Sufficiency Assessment; Childcare Act 2006; Office for National Statistics (ONS); C4EO Child Poverty Theme Research; Sure Start Early years & Childcare grant guidance				
	Officer(s)	Olive Carey			
Representations may be made to the following Officer(s) by the date specified	E-mail address Telephone No	olive.carey@sefton.gov.uk			
	Consultation Deadline Date	31 October 2011			

Details of Decision to be taken	Strategic Budget Review and Transformation Programme. To consider options presented by the Strategic Budget Review and Transformation Programme					
Decision Maker	Cabinet					
Decision Expected	10 November 2011					
Key Decision Criteria	Financial Yes Community Yes Impact					
Wards Affected	All Wards					
Scrutiny Committee Area	Performance	and	l Corporat	te Services		
Persons/Organisations to be Consulted	All Cabinet Members Overview and Scrutiny Committee (Performance and Corporate Services) Unison, GMB, Unite					
Method(s) of Consultation	Report of the Presentation			ive of Transformatio	n	
List of Background Documents to be Considered by Decision-maker	Report of the	e Chi	ef Execut	ive		
	Officer(s)		Jan McM	lahon		
Representations may be made to the following Officer(s) by the date specified	E-mail address jan.mcmahon@sefton.gov.uk Telephone No Tel: 0151 934 4431					
	Consultation Deadline Date 27 October 2011					

Details of Decision to be taken	Marine Drive, Southport Disposal of Development Site, Marine Drive, Southport (Adjacent to the Ocean Plaza Complex)						
Decision Maker	Cabinet						
Decision Expected	10 November 2011						
Key Decision Criteria	Financial Yes Community No Impact						
Wards Affected	Dukes						
Scrutiny Committee Area	Performance	and Corpora	te Services				
Persons/Organisations to be Consulted	Strategic Asset Management Group						
Method(s) of Consultation	Report of the	Director of B	uilt Environment				
List of Background Documents to be Considered by Decision-maker	Tender Docu	ımentation					
	Officer(s)	David St	reet				
Representations may be made to the following Officer(s) by the date specified	E-mail addre Telephone N						
	Consultation Deadline Da		Not applicable				

Details of Decision to be taken	To delegate to the Head of Corporate Finance and ICT in conjunction with the Head of Corporate Legal Services the authority to attend a mediation in relation to a property claim and if deemed appropriate agree a settlement.				
Decision Maker	Cabinet				
Decision Expected	10 November 2011				
Key Decision Criteria	Financial	Yes	6	Community Impact	Yes
Wards Affected	All Wards				
Scrutiny Committee Area	Performance	and	l Corpora	te Services	
Persons/Organisations to be Consulted	Chief Executive, Strategic Directors and Head of Corporate Legal Services				
Method(s) of Consultation	Meetings of t	the S	Strategic L	eadership Team.	
List of Background Documents to be Considered by Decision-maker		entati		the Council, its in the claimant's lega	
	Officer(s)		David Mo	cCullough, Marga	ret Rawding
Representations may be made to the following Officer(s) by the date specified	E-mail Address Telephone No margaret.rawding@sefton.gov.uk Tel: 0151 934 2008,				
	Consultation Deadline Dat				

Details of Decision to be taken	Strategic Budget Review and Transformation Programme. To consider options presented by the Strategic Budget Review and Transformation Programme					
Decision Maker	Cabinet					
Decision Expected	8 December 2011					
Key Decision Criteria	Financial Yes Community Yes Impact					
Wards Affected	All Wards					
Scrutiny Committee Area	Performance	and Corpora	ate Services			
Persons/Organisations to be Consulted	All Cabinet Members Overview and Scrutiny Committee (Performance and Corporate Services) Unison, GMB, Unite					
Method(s) of Consultation	Report of the Presentation		utive d of Transformatio	n		
List of Background Documents to be Considered by Decision-maker	Report of the	Chief Execu	utive			
	Officer(s)	Jan Mc	Mahon			
Representations may be made to the following Officer(s) by the date specified	E-mail address jan.mcmahon@sefton.gov.uk Tel: 0151 934 4431					
	Consultation Deadline Date 23 November 2011					

Details of Decision to be taken	Strategic Budget Review and Transformation Programme To consider options presented by the Strategic Budget Review and Transformation Programme					
Decision Maker	Cabinet					
Decision Expected	5 January 2012					
Key Decision Criteria	Financial Yes Community Yes Impact					
Wards Affected	All Wards					
Scrutiny Committee Area	Performance :	and Corpora	te Services			
Persons/Organisations to be Consulted	All Cabinet Members Overview and Scrutiny Committee (Performance and Corporate Services) Unison, GMB, Unite					
Method(s) of Consultation	Report of the Presentations		tive I of Transformatio	n		
List of Background Documents to be Considered by Decision-maker	Report of the	Chief Execut	tive			
	Officer(s)	Jan McN	/lahon			
Representations may be made to the following Officer(s) by the date specified	E-mail address jan.mcmahon@sefton.gov.uk Telephone No Tel: 0151 934 4431					
	Consultation Deadline Date 16 December 2011					

Details of Decision to be taken	Strategic Budget Review and Transformation Programme. To consider options presented by the Strategic Budget Review and Transformation Programme					
Decision Maker	Cabinet					
Decision Expected	2 February 2012					
Key Decision Criteria	Financial Yes Community Yes Impact					
Wards Affected	All Wards					
Scrutiny Committee Area	Performance	and Corpora	te Services			
Persons/Organisations to be Consulted	All Cabinet Members Overview and Scrutiny Committee (Performance and Corporate Services) Unison, GMB, Unite					
Method(s) of Consultation	Report of the Presentations		tive d of Transformatio	n		
List of Background Documents to be Considered by Decision-maker	Report of the Chief Executive					
	Officer(s)	Jan McN	/lahon			
Representations may be made to the following Officer(s) by the date specified	E-mail address jan.mcmahon@sefton.gov.uk Telephone No Tel: 0151 934 4431					
	Consultation Deadline Date 17 January 2012					

Details of Decision to be taken	Housing Market Renewal – Property Acquisitions (Compulsory Purchase Orders and Transition Funding)					
Decision Maker	Cabinet					
Decision Expected	10 Novembe	er 2011				
Key Decision Criteria	Financial No Community Yes Impact					
Wards Affected	Linacre; Lith	erland				
Scrutiny Committee Area	Regeneration	n and Envir	onmental Services			
Persons/Organisations to be Consulted	Not applicab	le				
Method(s) of Consultation	Not applicab	le				
List of Background Documents to be Considered by Decision-maker	Not applicab	le				
	Officer(s)	Lee Pa	ayne			
Representations may be made to the following Officer(s) by the date specified	E-mail Address lee.payne@sefton.gov.uk Telephone No					
	Consultation Deadline Da					

Details of Decision to be taken	Atkinson Centre Acceptance of Heritage Lottery Grant for the fit out of the museum galleries in the Atkinson Centre					
Decision Maker	Cabinet					
Decision Expected	10 November 2011					
Key Decision Criteria	Financial	Yes				
Wards Affected	Ainsdale; Bir Norwood	kdale	e; Cambri	dge; Dukes; Kew	y; Meols;	
Scrutiny Committee Area	Regeneratio	n and	d Environi	mental Services		
Persons/Organisations to be Consulted	not applicable					
Method(s) of Consultation	Not applicab	le				
List of Background Documents to be Considered by Decision-maker	Report of the Head of Health and Wellbeing					
	Officer(s)		John Tay	/lor		
Representations may be made to the following Officer(s) by the date specified	E-mail address john.taylor@sefton.gov.uk Telephone No Tel: 0151 934 2374				(
	Consultation Deadline Date Not applicable					

Details of Decision to be taken	Sustainable Energy Action Plan Development of a Sustainable Energy Action Plan for the sub-region					
Decision Maker	Cabinet					
Decision Expected	10 November 2011					
Key Decision Criteria	Financial Yes Community Yes Impact					
Wards Affected	All Wards					
Scrutiny Committee Area	Regeneration	n an	d Environi	mental Services		
Persons/Organisations to be Consulted	Cabinet Members for Regeneration and Housing, Transportation and Environmental Place Directorate					
Method(s) of Consultation	Cabinet Men	nber	reports a	nd internal meetir	ngs	
List of Background Documents to be Considered by Decision-maker	Report to Ca Transportation			rs for Regeneration	on and Housing,	
	Officer(s)		Mo Kund	li		
Representations may be made to the following Officer(s) by the date specified	E-mail address Telephone No mo.kundi@sefton.gov.uk Tel: 0151 934 3447					
	Consultation Deadline Da	Consultation Deadline Date Ongoing				

Details of Decision to be taken	Crosby and Waterloo Car Parks - Charges Amendments to Parking Charges at Crosby Car Parks and Introduction of Parking Charges at Seafront Car Parks in Waterloo and Crosby					
Decision Maker	Cabinet	Cabinet				
Decision Expected	10 November 2011					
Key Decision Criteria	Financial	Yes	3	Community Impact	Yes	
Wards Affected	Blundellsand	ds; Cl	hurch			
Scrutiny Committee Area	Regeneratio	n and	d Environi	mental Services		
Persons/Organisations to be Consulted	Residents ar	nd Bu	usinesses			
Method(s) of Consultation				d direct contact binet decision	with Business	
List of Background Documents to be Considered by Decision-maker	Report to Ca Parking Cha			7th January 2011, Car Parks	Increase in	
	Officer(s)		Dave Ma	rrin		
Representations may be made to the following Officer(s) by the date specified	E-mail address dave.marrin@sefton.gov.uk Telephone No Tel: 0151 934 4295				ık	
	Consultation Deadline Da					

Details of Decision to be taken	Adoption of the Southport Town Centre Retail Strategy and its recommendations				
Decision Maker	Cabinet				
Decision Expected	10 November 2011				
Key Decision Criteria	Financial	No		Community Impact	Yes
Wards Affected	Ainsdale; Birkdale; Cambridge; Dukes; Harington; Kew; Meols; Norwood; Ravenmeols			ngton; Kew;	
Scrutiny Committee Area	Regeneration	n and	d Environi	mental Services	
Persons/Organisations to be Consulted	Mo Kundi, Stuart Waldron and Tony Corfield, Places Directorate				
	Mark Catherall, Southport Partnership				
Method(s) of Consultation	Report to Cabinet Member - Regeneration passed to officers for comment				
List of Background Documents to be Considered by Decision-maker	Southport Town Centre Retail Strategy 'Retail Strategy Review Update 2009 and Health Checks for Southport and Bootle' approved by Cabinet Member -Regeneration, Cabinet and Planning Committee in August 2009				
	Officer(s) Alan Young				
Representations may be made to the following Officer(s) by the date specified	E-mail Address alan.young@sefton.gov.uk Telephone No Tel: 0151 934 3551			k	
	Consultation Deadline Dat		25 Febru	ary 2011	

Details of Decision to be taken	ERDF 4.2 Merseyside Business Support Programme			
Decision Maker	Cabinet			
Decision Expected	10 November 2011			
Key Decision Criteria	Financial	Financial Yes Community Yes Impact		
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	Cabinet Member - Regeneration and Housing, Sefton Borough Partnership Sefton Chamber of Commerce, Federation of Small Businesses, South Sefton Development Trust, Sefton Economic Forum, Job Centre Plus, LSC and Sefton businesses			
Method(s) of Consultation	Website and email consultation, direct consultation with Cabinet Members, Sefton Borough Partnership and Business Associations			
List of Background Documents to be Considered by Decision-maker	Merseyside Business Support Programme and ERDF 4.2 application form			
	Officer(s)	Mike Mu	ıllin	
Representations may be made to the following Officer(s) by the date specified	e E-mail Address mike.mullin@sefton.gov.uk Telephone No Tel: 0151 934 3442			k
	Consultation Deadline Date	e 31st July	y 2011	

Details of Decision to be taken	Thornton Switch Island Link Scheme - Compulsory Purchase Orders To seek approval for the publication of the draft Compulsory Purchase Order and draft Side Roads Order					
Decision Maker	Cabinet					
Decision Expected	10 November 2011					
Key Decision Criteria	Financial No Community Yes Impact				Yes	
Wards Affected	Manor; Park;	; St.	Oswald			
Scrutiny Committee Area	Regeneration	Regeneration and Environmental Services				
Persons/Organisations to be Consulted	Local residents/landowners Area Committees/ Parish Councils Statutory Authorities/ Agencies					
Method(s) of Consultation	Letters Local newspaper advertisements					
List of Background Documents to be Considered by Decision-maker	Report on progress of the scheme and detailed justification for making of the Orders					
	Officer(s) Stephen Birch					
Representations may be made to the following Officer(s) by the date specified	E-mail address Telephone No Stephen.birch@sefton.gov.uk Tel: 0151 934 4225			v.uk		
	Consultation Deadline Da		11 March	າ 2011		

Details of Decision to be taken	Regional Growth Fund Bid for the North Liverpool and South Sefton Strategic Regeneration Framework To approve the acceptance of any offer letters in connection with Regional Growth Fund Bids, where the Council is the accountable body. To report on any known private sector led bids relevant to Sefton.				
Decision Maker	Cabinet				
Decision Expected	10 Novembe	r 2011			
Key Decision Criteria	Financial	Yes	Community Impact	Yes	
Wards Affected	Derby; Linacre				
Scrutiny Committee Area	Regeneration and Environmental Services				
Persons/Organisations to be Consulted	Cabinet Member - Regeneration and Housing				
Method(s) of Consultation	Report to Cabinet Member - Regeneration and Housing passed to officers for comment				
List of Background Documents to be Considered by Decision-maker	Report to Cabinet Member – Regeneration and Housing on 13th June confirming permission to be part of bid process				
	Officer(s) Mark Long				
Representations may be made to the following Officer(s) by the date specified	e E-mail address mark.long@sefton.gov.uk Telephone No Tel: 0151 934 3471				
	Consultation Deadline Dat	e Not App	licable		

Details of Decision to be taken	Sefton Economic Strategy (Consultation Draft) To approve the Sefton Economic Strategy (Consultation Draft); and to approve the period and programme for public consultation				
Decision Maker	Cabinet				
Decision Expected	10 November 2011				
Key Decision Criteria	Financial No Community Yes Impact				
Wards Affected	All Wards				
Scrutiny Committee Area	Regeneration	and Enviro	nmental Services		
Persons/Organisations to be Consulted	Strategic Leadership Team Cabinet Member – Regeneration and Housing 2 November 2011				
Method(s) of Consultation	Report to Cabinet Member – Regeneration and Housing 2 November 2011 Passed to officers for comment				
List of Background Documents to be Considered by Decision-maker	Report to Cabinet Member – Regeneration and Housing 2 November 2011				
	Officer(s) Mark Long				
Representations may be made to the following Officer(s) by the date specified	E-mail address mark.long@sefton.gov.uk Telephone No Tel: 0151 934 3471				
	Consultation Deadline Dat	e 30th O	ctober 2011		

Details of Decision to be taken	King's Gardens, Southport To approve the detailed proposals to restore King's Gardens, Southport which are being developed for the Council's Stage 2 bid to the Heritage Lottery Fund (HLF). Cabinet approval to submit the detailed Stage 2 bid will be required prior to HLF's deadline of December 2011. Authorisation to proceed with Stage 2 was granted following the meeting of Cabinet held 15th April 2010 and the project is included in the Capital Programme.				
Decision Maker	Cabinet				
Decision Expected	10 Novembe	er 2011			
Key Decision Criteria	Financial	Yes	Community Impact	Yes	
Wards Affected	Ainsdale; Bir Norwood	kdale; Cambr	idge; Dukes; Kew	; Meols;	
Scrutiny Committee Area	Regeneration	n and Environ	mental Services		
Persons/Organisations to be Consulted	All Sefton Council departments. Ongoing community consultation is being progressed in accordance with the Heritage Lottery Fund guidance and Sefton Council's Consultation Panel standards.				
Method(s) of Consultation	Extensive community participation, surveys, reviews, focus groups, family fun days, etc. Presentation of draft and final proposals by way of community events and activities, use of display boards in vacant retail premises.				
List of Background Documents	Area Committee Report, 31st March 2010;				
to be Considered by Decision- maker	Cabinet Rep	ort, 15th April	2010		
	Area Commi	ttee Report, 2	5th May, 2011		
	King's Garde	ens Stage 1 H	LF bid		
	Southport Investment Strategy				
	Heritage Lot	tery Fund Par	ks for People guid	lance notes.	

	Officer(s)	Rajan Paul, Mark Shaw
Representations may be made to the following Officer(s) by the date specified	E-mail address Telephone No	rajan.paul@sefton.gov.uk, mark.shaw@leisyre.sefton.gov.uk Tel: 0151 934 2370,
	Consultation Deadline Date	Ongoing until Cabinet approval

Details of Decision to be taken	Merseyside Joint Municipal Waste Management Strategy and Sefton Council Waste Action Plan Approval of statutory Merseyside Joint Municipal Waste Management Strategy and Sefton Council Waste Action Plan				
Decision Maker	Cabinet				
Decision Expected	5 January 2012				
Key Decision Criteria	Financial No Community Yes			Yes	
Wards Affected	All Wards				
Scrutiny Committee Area	Regeneration and Environmental Services				
Persons/Organisations to be Consulted	Comprehensive Merseyside wide Public and Political Consultation process				
Method(s) of Consultation	Press releases and radio, promoting on line consultation and discussion forum. Road shows in each district, focus groups, public meetings, industry forum. Members forum, Overview and Scrutiny in each Council area. Sefton 10 Parishes.				
List of Background Documents to be Considered by Decision-maker	Strategic Environmental Impact Assessment;Waste Composition Analysis; and Consultation Programme process and results available at merseysidewda.gov.uk				
	Officer(s)	David Pa	ackard		
Representations may be made to the following Officer(s) by the date specified	E-mail address Telephone No david.packard@sefton.gov.uk Tel: 0151 934 4016			v.uk	
	Consultation Deadline Da	te Public C	onsultation on Joi is now closed	nt Merseyside	

Details of Decision to be taken	Sefton Carbon Management Plans To formally adopt new 'Sefton Carbon Management Plans', carbon savings targets and strategic energy issues as Council Policies			
Decision Maker	Cabinet			
Decision Expected	5 January 20	5 January 2012		
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration	and Environ	mental Services	
Persons/Organisations to be Consulted	Strategic Director - People Strategic Director - Built Environment All Heads of Service Overview and Scrutiny Committee (Regeneration and Environmental Services)			
Method(s) of Consultation	Sefton Carbon Management Project Team (representing all operational/strategic areas) 2010 - 2011 Sefton Carbon Management Board (including Member Champion/Lead) August 2011. Briefing Report to Cabinet Members – Environment and Transportation – 13 July 2011			
List of Background Documents to be Considered by Decision-maker	Sefton Carbon Management Plan 2010-2015 (Carbon Trust Approved Final Draft)			
	Officer(s)	David Pa	ackard	
Representations may be made to the following Officer(s) by the date specified	E-mail addres Telephone N		nckard@sefton.go	v.uk

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	Consultation Deadline Date	Up to four weeks prior to decision
		meeting.

CONTACT DETAILS

HOW TO MAKE REPRESENTATIONS TO DECISION TAKER

Political Leadership

Councillor P. Dowd, Leader, Labour Party and Leader of the Council, c/o Town Hall, Oriel Road,

Bootle L20 7AE

Email: peter.dowd@sefton.gov.uk

Tel: 0151 934 3361 Fax: 0151 934 3459

Councillor Robertson, Leader, Liberal Democrat Party, c/o Town Hall, Lord Street, Southport PR8

1DA

Email: <u>libdems@sefton.gov.uk</u>

Tel: 0151 934 2252 Fax: 0151 934 2251

Councillor Parry, Leader, Conservative Party, c/o Town Hall, Lord Street, Southport PR8 1DA

Email: conservatives@sefton.gov.uk

Tel: 0151 934 2061 Fax: 0151 934 2060

Note: Additional contact details are also enclosed within the body of the document.